

**Annex 1 Internal Audit and Counter Fraud Plan
2024/25**

Audit Title	Indicative Days	Assurance/ Consultancy	Cross ref to Strategic Risk Register	Rationale for inclusion/High-level Scope
Tonbridge Town Centre Review	20	A	Change Programme	Embedded Assurance of project management and assessment of the options appraisal
Gibson Building Project	8	A	Change Programme	Ongoing embedded assurance for the disposal of Gibson West and refurbishment of Gibson East
Volunteer Management - Health and Safety	12	A	Service Risk	Council wide, including leisure parks, volunteer litter pickers. Review how TMBC engage with and utilise volunteers, if there is appropriate management especially for Health and safety. Considering public safety.
Planning applications and fees (Fee payback)	12	A	Service Risk	Review of the Planning application process and fees overseen by the Council.
Housing Allocation Process, Assessment and Review	12	A	Change Programme	The reassessment of cases based on the new housing allocation scheme. Consider adequacy of assessment , including evidence collected, quality assurance and resolution of complaints.
Treasury Management	12	A	SRR 6	Review of Treasury Management controls for the council
Discretionary Housing Payments	10	A	Service Risk	Consider the most efficient use of Discretionary Housing Payments to prevent homelessness. Review of decision making and allocations.
Digital Strategies and Automation	12	A	SRR 6	Solutions to provide tangible time and/or monetary savings and service improvements to be made by all directorates.
Castle Project	8	A	Change Programme	Ongoing embedded assurance on project management and implementation of services at the Castle
Climate Change	15	A	SRR 23	Assurance on the progress against the climate strategy and the embedding of culture across the Council
Local Plan	8	C		Embedded assurance of the development of the Local Plan for the Council
Rolling plan audits Quarter 3-4	98			To provide flexibility with emerging risks for the Council.
Follow up of recommendations raised.	10			
	<u>237</u>			
<u>Counter Fraud</u>				
Proactive fraud activity	146			
Investigations	170			
	<u>316</u>			
<u>Management Resource</u>	<u>135</u>			
TMBC Internal Audit and Counter Fraud Plan	<u>688</u>			
Kent Intelligence Network				
KIN Investigation resource	180			KIN data matching, revenue based NFI and SPD credit matches
	<u>868</u>			